



THE TRINIDAD BUILDING AND LOAN ASSOCIATION

SUBSCRIPTION SHARES FREQUENTLY ASKED QUESTIONS

• **What is a Subscription Share?**

A subscription share is an investment certificate which carries a future face value. It is paid for by installments over a period of time. Once held, the subscription share entitles the person to be a member of the Association.

• **Why purchase Subscription Shares?**

Many persons and investors have future goals. This high yielding investment is ideally suited to cater for children education, down payment for a house or a car, gift for someone special, to liquidate future commitments, medical savings plan, supplemental pension savings, sinking fund for future payments, or just to diversify your investment portfolio and many other reasons.

• **How are Subscription Shares paid for?**

Subscription Shares are paid for monthly, quarterly or half-yearly in advance within each cycle – January to June and July to December. Payments can be made by cash, cheque, post dated cheque, salary deduction, banker's standing order, internal standing order or Linx.

• **Are dividends paid on Subscription Shares?**

Once declared, dividends will be credited to shareholders unmaturing subscription share account on the 30th June and on the 31st December each year. Dividends are calculated on shareholders average balance during each payment cycle.

• **When will Subscription Shares be issued?**

The Board will determine at any time when to issue Subscription Shares. By filling a share application form, persons can subscribe for subscription shares.

• **Are there any limits on the number of Subscription Shares per person?**

The Board will determine the limit or maximum number of Subscription Shares any one person or institution can purchase.

• **Will I get a certificate on purchase of Subscription Shares?**

Certificates for the number of shares held/purchased by a person or institution will be issued under the Seal of the Association.

• **Will I receive a statement of my share account?**

Statements are issued twice per year – in January and July so that shareholders can update their personal records with dividends credited.

• **Can I withdraw my Shares before maturity?**

No member holding Subscription Shares of any kind shall be entitled to withdraw from the Association without leave of the Board.

The member shall pay to the Association a fee of 3% on the amount at credit of his account in the books of the Association on the date of withdrawal.

• How long do I have to wait before my shares mature?

Subscription Shares will mature when the credit to the share account reaches the face value amount – that is, when the account balance for each share reaches \$2,500, \$5,000 or any other face value as determined by the Board. Monthly, quarterly or half-yearly payments toward subscription shares together with compounded dividends twice per year will contribute to the maturity face value.

• Do I need to purchase Subscription Shares to become a member of the Association?

Yes. To be a member of the Association you must purchase at least one subscription share. Your membership in the Association would allow you access all the other services of the organization, receive dividends, attend and vote at annual general meetings and participate in decision making at these meetings.

• Can a person transfer his/her Shares?

Subscription Shares may be transferred by endorsement on the certificate or submitting the Form of Transfer to the satisfaction of the Board, provided that the Shares are not pledged for any advance.

• Can I borrow on the security of my Shares?

Loans may be granted on the security of Subscription Shares (and Fixed Deposits) to such an extent as may be fixed from time to time by the Board. Share certificates must be deposited and assigned to the Association when a member borrows on the security of shares.

• Can someone open a joint share account?

Two or more persons may jointly hold a share, which may be held by them either as joint tenants or tenants in common. Only the person whose name stands first on the Register shall be entitled to vote or to receive any notice or communication in respect of such shares. No withdrawal or transfer of shares shall take place without the signature of every person whose name is so entered as a joint member.

• Do I have to be a member to access a mortgage from the Association?

Yes. All mortgagors must become a member by investing in at least one Subscription Shares.

• When would someone cease to be a member?

The member holding Subscription Shares shall cease to be a member if he ceases to hold such shares maturity, withdrawal, transfer, cancellation, forfeiture or repayment of all moneys standing to his credit in respect of such shares.

• In the event of death, what happens to a member shares?

If any member shall die, his legal personal representative shall promptly give notice to the Association and on proof to the satisfaction of the Board of the title of such representatives, the shares of such deceased member shall be transferred or paid to the name of such representatives in the order in which they shall stand in the Grant of Probate, or Letters of Administration or Letters Testamentary granted to them.

• What are the other products and services offered by the Association?

The Association offers Fixed Deposits Accounts, Savings Accounts and a variety of mortgage loans and other financial services. Our customer service representatives would be delighted to discuss our products and services with you – please call or visit our Offices to talk with a Customer Service Representative.